

INGRoup Best Graduate Student Paper Award Policy

Papers that meet the following criteria will be considered for this award:

1. A graduate student must be the primary researcher and first author of the submission.
2. Any number of faculty or student coauthors can be listed.
3. The graduate student, as first author, must submit the paper and present the paper, if accepted.
4. The graduate student, as first author, must be present at the conference to accept the award; if not, the award is rescinded.
5. Award money disbursed by INGRoup is made payable to the first author.
6. Designation that a paper meets these criteria is made by the first author at time of submission.

Review of papers identified as qualified for the INGRoup Best Graduate Student Paper Award

1. Papers are evaluated in the regular paper review
2. After the papers for the program have been selected:
 - a. The highest evaluated papers (e.g., 3, 5; as determined by the program chair) are verified the first author is/was a graduate student at the time of submission.
 - b. This subset of highest evaluated papers are sent for a second round of review to 3 reviewers (selected by the program chair). All reviewers read each paper in the subset. In this evaluation, the papers are ranked.
 - c. Based on the rankings returned to the program chair, he or she identifies the paper to receive the award.
3. The program chair or conference coordinator communicates to the first author that the award will be given at the INGRoup conference.

Note: It is possible that the Graduate Student Best Paper Award may also be selected for the Best Conference Paper Award.