



Duties of the INGRoup student member include:

- a. Attending two board meetings each year. One meeting coincides with the annual conference and is typically held in the afternoon before the opening conference dinner. The mid-year meeting typically takes place in February and has often been a teleconference, although under special circumstances board members may need to travel for a face-to-face meeting.
- b. Interacting with graduate students during the conference. The student board member will participate in two formal events during the conference by (1) meeting other students at the graduate student happy hour gathering after the opening conference dinner and (2) running an informational meeting/Q&A session with the graduate students during the time that the Open Business Meeting is scheduled. Also, the student board member should interact with graduate students informally throughout the conference to network and gather feedback about the conference.
- c. Providing feedback to the board on pertinent organization issues when they arise (typically via email);
- d. Participating in subcommittees of the board, as appropriate;
- e. Heading subcommittees of the board, as appropriate;
- f. Assisting with recruitment and selection of the incoming student board member during the final year of his/her term.